## Friday Focus Checklist

### Week 5: Master Bedroom
- Quick clothes/makeup cull
- Clean windows and mirrors
- Dust skirting boards
- Vacuum under furniture

### Week 6: Entrance Hall & Stairs
- Have a shoe/coat cull
- Go through lurking piles of paperwork
- Clean bannisters
- Clean windows and mirrors
- Dust skirting boards
- Vacuum under furniture
- Shampoo rugs

### Week 7: Misc Room
- Tidy away anything that doesn’t belong/declutter
- Clean windows and mirrors
- Dust skirting boards
- Vacuum under furniture

### Week 8: Garden/Outside Space
- Clean front door/step
- Plant some seasonal flowers in pots
- Quick weed of flower bed
- Sweep patio
- Clean out bin store

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*Remember the **Friday Focus** is the **KEY** to TOMM!*

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